



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, JULY 21, 2025
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak under public participation. Please complete and provide a *Watertown Town Council Public Participation* Form if you wish to speak at the meeting. Copies are available on the Town's website or at the meeting. There is a time limit of three minutes per speaker.

5. Presentation from Sinnamon and Associates regarding the Fiscal Year 2024-2025 budget.
6. Chairman's Report
 - a. Correspondence
 1. Resignation letters from James Gambardella as a member of the Board of Education effective July 15, 2025 and as a member the Economic Development Commission, dated July 7, 2025.
7. Minutes.
 - a. Regular Meeting, June 16, 2025
8. Staff Reports.
 - a. Town Manager
 - b. Finance Director
9. Subcommittees.
 - a. Public Works

10. New Business.

- a. Consider setting a Special Town Meeting to authorize an appropriation of up to \$400,000 from the 015 Water Fund Balance to Sewage Disposal line item 015.50344.074.0000.9015 to cover the cost of Waterbury Sewer Services and Watertown Fire District from May 1, 2025 through June 30, 2025; also to authorize an appropriation of \$100,000 from 017 Sewer Fund Balance to Utility Water line item 017.50324.075.0000.9017 to cover the cost of Waterbury Water Services and Watertown Fire District from May 1, 2025 through June 30, 2025.
- b. Consider a bid waiver for the purchase of hot-in-place pavement services from Highway Rehab Corporation to utilize a three contract bid by the City of Middletown at a unit cost of \$5.65 per square yard.
- c. Consider authorizing an appropriation in the amount of \$6,010.88 from the General Fund for Fiscal Year 2024-2025 to the Police Overtime line item-010.50130.020.0000. Funds received from a Click-It-Or-Ticket Grant.
- d. Consider authorizing an appropriation in the amount of \$44,579.45 from the General Fund for Fiscal Year 2024-2025 allocated as follows: \$34,588 to the Police Overtime line item-010.50130.020 and \$9,991.00 to the Asset Forfeiture line item -206.50679.509.000. Funds received from the Rural Roads Speed Grant.
- e. Consider authorizing an appropriation in the amount of \$2,706.18 to the Police Overtime line item-010.50130.020.0000, funds received for participation in Homeland Security for Fiscal Year 2024-2025.
- f. Consider setting a Special Town Meeting to authorize an appropriation from the General Fund in the amount of \$59,112.92 Change Order #002, which includes additional radios for the Police, Public Works, and Parks Departments to be placed into account number 262-50320-511-0000-9062. Funds received from the Jahana Hayes Communications Upgrade Grant.
- g. Consider an appropriation from the General Fund in the amount of \$2,750 to the Fire Department Meetings line item 010.50329.017.0000.9010 for Fiscal Year 2024-2025. Reimbursement has been received from Woodbury Fire Department for participation in the Watertown Fire Department Training
- h. Consider a resolution authorizing the payment of tax refunds.

11. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**

**TOWN OF WATERTOWN
DEPARTMENTAL REPORTS**



Fire Department

Fire Marshal

Land Use/Building Services

Parks & Recreation/Senior Center/Social Services

Police Department

Public Works

Town Clerk

*Prepared for the:
Monday, July 21, 2025
Town Council Meeting*

Fire Dept. Monthly Town Council Reporting July 21, 2025

Incident Reponses Year to date, 06/30/2025 - 1477

Total incidents June - 247

Total medical incidents June- 174

Total fire incidents June - 73

Mutual Aid requests June- 0

Structure fires June – (2) 175 Sandbank Rd == 16 Straits turnpike

MVA w/ Injury June- 09

Total Vol. Membership to date - 75 There are 3 new applications for membership in June

Total members on Leave - 6 (3 Medical-2 Personal-1 Military)

Total Active Membership - 69

Total Apparatus drivers - 35

Total Vol. EMRs 16

Total Vol. EMTs 31

Total Vol. Paramedic 3

Fire Junior Corp. 1-- 0 new application received

The Fire Dept. continues to sponsor a monthly Red Cross Blood Drive at Fire HQ, next date is 7/17/2025,

The Watertown Fire Dept. continued during June to provide residents with emergency responses of 70.5 % medical calls and 29.5 % fire - misc. calls

Ladder 2 replacement is progressing well and current Ladder 2 which had been placed for sale at market value of \$50K, has a buyer, Woonsocket RI. Sale to be finalized soon. The department will be asking for the \$50k to be placed into the Fire Dept vehicle replacement fund, to cover the cost of Ladder 2, not fully funded by the bond issued.

The Fire Dept. participated in a Public Relations event with the local youth football, doing a wetdown of the players during a practice session

The vehicle fleet is in good shape, 0 % of the FY 25-26 veh. maintenance budget has been spent. New EMS 7 is in the process of upfitting and will go into service soon.

Respectfully, Chief David Bromley



Watertown Fire Marshal's Office Inspector Activity Report 06/11/2025 to 07/15/2025

Inspection Type	Count
Assembly (Including Liquor License)	12
Business Inspection	40
CONSULTATION - Fire Alarm	1
CONSULTATION - Other	1
CONSULTATION - Site	1
INSPECTION - BUSINESS	1
INSPECTION - Fire Alarm	1
INSPECTION - Permit	1
PLAN REVIEW - Permit	1
Residential Inspection	1
TENTS	1
Three Family	20

Total Inspections	81
Incident Investigations	0
Total Staff Training	1
Total Staff Activities	103

Activities include, Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:



Town of Watertown, Connecticut

Land Use Administration

Watertown Municipal Center

61 Echo Lake Road

July 17, 2025

To: Mark Raimo Town Manager

From: Mark Massoud Administrator for Land Use and Building Services

RE: Department Activities June 2025

I am pleased to provide you with a summary of work activities for the Land Use Department including Planning and Zoning, and Building Services

Highlights of staff services provided to Planning and Zoning Commission (PZC) and Conservation Commission/ Inland Wetlands Agency (CCIWA):

The Planning and Zoning Commission (PZC) reviewed several significant projects at their June meeting. They include:

- Continued review of a text amendment to allow automobile storage and internet sales in the IR-80 zoning district;
- Approved final modifications for the proposed Tractor Supply Company development located on Hillside Ave in Oakville on the site of the former Sealy complex
- Approved a proposed indoor playground and arcade at 58 Commercial Street,
- Discussed and set public hearings in August for several text amendments to the zoning regulations concerning sales of used automobiles in the B-SC zoning district, clarification of commercial vehicle parking in residential zones and clarification of language pertaining to the keeping of poultry.

The Conservation Commission/Inland Wetlands Agency (CC/IWA) reviewed the following projects:

- Approved a two lot subdivision at 111 Fairview Ave,
- Reviewed and approved the proposed demolition and remediation of a former industrial building located at 1465 Main Street in Watertown;

- Reviewed and approved the proposed construction of a three-family dwelling and wetlands crossing on Melrose Avenue in Oakville;
- Reviewed a violation of the IWWA regulations on Woodbury Road,

Administrative staff function highlights:

The two departments combined issued 179 permits generating fees to the town of \$56,501.78 and having a approximate net value of \$4,249,018.50

Notable projects permitted in May include:

- Permits for 1021 Echo Lake Road (Koster Keunan)- foundation for a new addition
- Development remains robust for additions to single family dwellings, inground pools and various improvements to residential dwellings.

Staff continue to meet through the preapplication process with residents and developers interested in pursuing a variety of development projects in town.

Land use staff continue to work diligently to bring the online permitting system to fruition with Muncity the system vendor.

Please let me know if you require additional information.



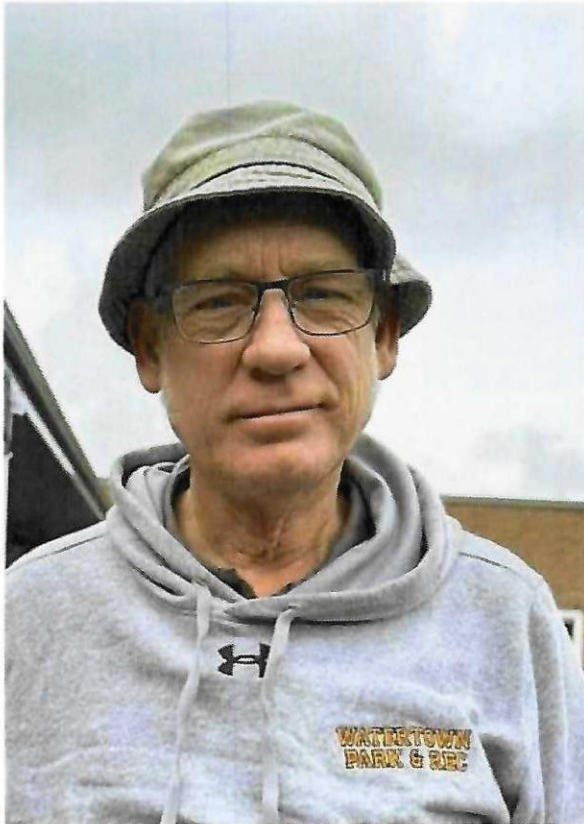
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



June 2025 MONTHLY REPORT



Announcing the retirement of Mr. Garry Smith, Recreation and Aquatics Supervisor:

An incredible team member, leader, and friend – Garry Smith, is retiring after serving the Town of Watertown for 51 years.

Garry has been an invaluable part of our team since 1974, bringing passion, professionalism, and a commitment to excellence every day. Whether it was through mentoring others, leading successful projects, or building strong client relationships, he has left a lasting mark on our department. We are grateful for the many contributions he made, always with a smile and from his heart.

As Garry steps into a well-earned retirement, we wish him joy, good health, and new adventures. Your legacy here will continue to shine through every program, community event, and smiling participant you have touched. While we will truly miss his presence in the office, we are excited for this new chapter in his life.

Please join us in celebrating Garry's incredible career and wishing him all the best in retirement: smith@watertownct.org

Crestbrook Golf Course:



Junior Clinics: Swinging into summer fun! Our Junior Golf Camp Clinic was a hit! From learning the basics to building confidence on the course, these young golfers made amazing strides. Big thanks to Marty Byrnes, CBP Golf Pro, and campers for bringing the energy and enthusiasm every day!

Crestbrook:

Our Grounds Crew is working diligently to keep up with the seasonal demands at our golf course and Crestbrook Park. The course is in great shape and ready for play! And the pool is cool 😊 .



Special thanks to Public Works and Facilities for their assistance in installing the new “lifeguard shack” at Crestbrook Park Pool.



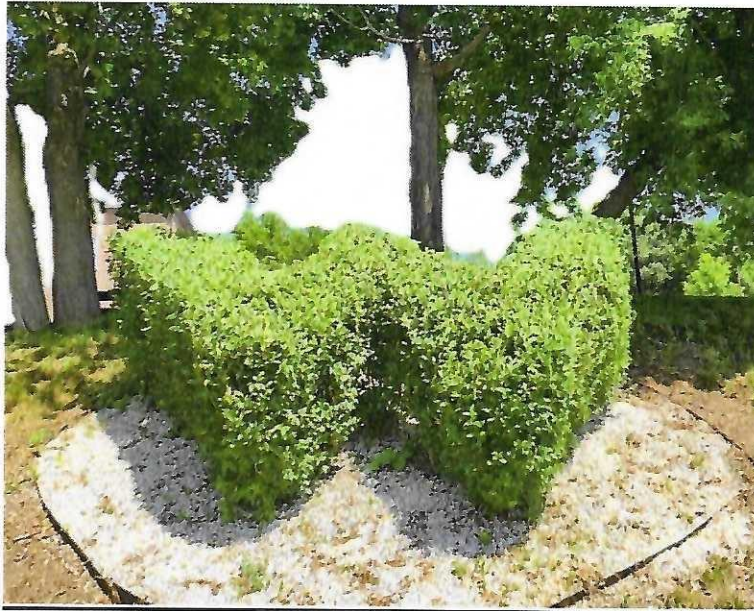
Myrec 6/01/2025-06/30/2025

Recreation and Special Events:

- A few summer activities that have started: Cardio Karate, Chair Yoga, Middle School Running Club, Karate Lessons, Escape the Crate Dog Training, Basic First Aid and CPR Training just to name a few. Specialty summer camps started on June 23rd.
- The Shamrock Shuffle Committee met on Friday June 6th to discuss all post-race info. Everyone gave suggestions on what went well and what they thought we should change for next year.
- On Saturday, June 7th we held our Town Wide Tag Sale. There was a total of 49 participants! Great turnout for such a well-received event.
- The Fall Festival Committee met on Monday, June 10th. Packets are available. Vendors are starting to send their applications in. We talked about entertainment. We have some really good ideas just waiting to find out what's in the budget.
- We had our Watertown's Coolest Canine Contest on Sunday, June 14th. This included a Photo Contest, Bow Wow Olympics and the Rocky and Rolling House of Chews set up. The Town Clerk's Office collected Pet Food for the Food Bank. We had 45 entries, and Molly came in first place!!!
- Wednesday, June 19th we had our mandatory staff meeting for all Summer and Lifeguard Staff. During this meeting we went over the summer staff manual and there was a Universal Precautions class held by Joan Palladino.
- Wednesday, June 18th we brought back the Summer Poker Run. This popular event is held at Veterans' Memorial Park every Wednesday. We had 55 runners who either ran the 5K, 3K, or 1K.
- Wednesday, June 25th we kicked off "Entertainment at the Park" with our first concert. The Southern Voice Band played, and The Crape Royale, Itty Bitty Cookies, Tex Mex and Teddy the Ice Cream Truck came for the evening. There was a great crowd, and people really enjoyed this free concert at Veterans Park.
- The Watertown Farmers Market started on Wednesday, June 25th. It's held at Veterans' Memorial Park from 4pm-8pm. Everyone seemed to be thrilled with the new location and time. It was well attended, and the farmers are so happy with their profit.

- We met with the Police and Highway on Thursday, June 26th to discuss Night Out on Main Street, July 12th. We are all on the same page and can't wait for it to all come together!
- On Friday, June 27th, we held our 1st Friday Night Flick Movie at Veterans' Park. Families gathered at Soccer Field #1 to watch Super Moana 2.
- Summer camp officially started on Monday, June 30th. We're very busy preparing and can't wait for some summer fun!

Parks:



WATERTOWN PRIDE

Our Parks Crew is working diligently to keep up with the seasonal demands at our parks and facilities. Please take a moment to show your appreciation for **“carrying out what you carry in”** to our parks.

Senior Services:



Transportation provided between 01/01/2025 and 06/02/2025

Vehicle	Duplicated	Unduplicated	Mileage	Hours
Unknown	3	2	0	0
Park and Rec Van	65	18	264	25
Van 2014	130	35	486	28
Van 2020	1258	86	3717	481
Totals	1456	86	4467	534

Social Services:

- Webster Bank organized a food drive and generously donated \$65
- Middlebury Knights of Columbus held a Food drive at LaBonne's and Adam's Food Store (Truck loaded) They also have another Food drive scheduled for July 12th
- We received many generous donations this month, including \$200 from Stop & Shop, \$230 from musical camp, and an incredible \$1800 from the Knights of Columbus.
- Continuing to schedule and process renter rebates. So far, 23 have been completed this month.



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 17 July 2025

RE: July 2025 Chief's Report

- 1) The Watertown Police Department's sworn ranks are fully staffed with 42 members.
- 2) Dispatch is fully staffed.
- 3) The Assistant Animal Control position remains vacant. 2 candidates were given conditional offers, but both denied the offer and withdrew from the process. A new application process is underway.
- 4) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. The target date for completion is November, 2026.
- 5) The police department has received two additional speed radar signs from the State of Connecticut, bringing our total number of speed radar signs to 7. Four of our existing signs are currently installed at the following locations: French Street, Middlebury Road, Guernseytown Road, and Davis Street.
- 6) The Central Naugatuck Valley Regional Police Unit compact, of which Watertown is a participant, has received a \$1.1M 100% reimbursable grant to replace the region's command vehicle. Delivery is expected in about 12 months. The Borough of Naugatuck is taking on the role of fiduciary, and American Medical Response has graciously offered their building in Waterbury to house the vehicle.
- 7) Budgeted improvements to the Police Department's gun range on Old Baird Road are underway. Electrical service is being hooked up to the range building, and a patio and roof are being constructed.



**TOWN OF WATERTOWN
CONNECTICUT**

**Town of Watertown
Public Works Department
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org**

To: Mark A. Raimo, Town Manager
From: Jerry Lukowski, Director of Public Works
Re: DPW JULY 2025 - Monthly Update to Town Manager

Date: 17.07.2025

DPW Update on Projects – 17 JUL 2025

St John Wall and Sidewalk - \$800K – State Grant Community Connectivity Grant

In Design at 65% - Planned Construction – Summer 2026 – When school is out on Summer Break

Electric Vehicle (EV) Charging Stations - 7 Dual Heads so 14 Charging Stations

4 Locations: Main St Parking Lot, Town Hall Lower Lot, Depot St Parking Lot and Mosgrove Field Parking Lot

65% Grant from DEEP – VW (Volkswagen) and 10-15% Grant from Eversource

Fern Hill Water Supply Station

Pump Replacement – New Pump – energy efficient, pump at a faster rate and dependable - to fill Scoville Tank on Buckingham St

18 AUG 2024 – 100 Year Flood Event

Day of Response was Great – Town Manager, Police, Fire, Highways, Emergency Management, Water and Sewer all working as a team – with a NO Notice Storm

Town Manager, DPW, Engineering and Highways are still working the Recovery and FEMA Paper work on the affected areas

Tracking on a \$1.3M FED Share – Kudos to Mike Z, Danielle M, Lisa C, Dave H and the rest of the TEAM.

Remove Sediment at Steel Brook/Route 73 – 18 AUG 2024 Storm

DOT Hired and Paid a Contractor to Remove over 75 Truck Loads of Material

RRFB – AKA “Flashing Beacons”

Two will be installed on Main St at two Crosswalks - Safety for Pedestrians

One at our New Parking Lot and other vicinity of Local 63 and the Library Installation this AUG

The third one will be installed on Davis St at Swift School and the Oakville VFW Installation this FALL

Highway Garage Renovation – Built in 1954 w/ limited improvements.

500K Grant from the State of Connecticut plus \$102K Share from the Town

Roof Completed, Small Addition underway, Windows underway – Fire Alarm, Electrical Upgrades and other items coming next.

Future Updates

- Pavement Management (Next in AUG 2025)
- Other Projects (Next in Fall 2025)
 - Steel Brook Greenway #1 (French St to UNICO)
 - Steel Brook Greenway #2 (UNICO to Existing Pedestrian Bridge)
 - Main Street Design (French St to Baldwin St)
 - ADA Sidewalks Ramps – 100 plus locations
 - Crestbrook Golf Course Drainage Repairs – 18 AUG 2024 Storm
 - 15 Detention Basin and Turkey Brook - Cleaning

TOWN OF WATERTOWN

CONNECTICUT

Office of the Town Clerk



Town Hall
Watertown, CT
Telephone 945-5230

July 6, 2025
Monthly Departmental Report

Town Clerk's Office

June 2025 reporting:

354 Land Records Recorded

took in \$38,409.25 in town conveyance tax

took in \$19,570 in PA490 Tax Penalty (tax benefit penalty when property owner sells property prior to the 10-year requirement)

10 Maps Recorded

6 Property Foreclosure Registrations

20 Sports Licenses (Hunting, Fishing licenses and permits)

2 Liquor License Permits

0 Cigarette Dealer License Applications

4 Notary Commissions plus 1 Notary Commission Change of Address

0 Notary Certifications

5 Trade Name Recordings

12 Burial Permits

6 Cremation Permits

868 Land Record Copies, + 0 full size maps, + 39 regular & large size map copies + 0 scan fee

14 Certified Land Record/Map Copies

1,121 Dog Licenses + 6 Kennel Tag Sets

6 Marriage Licenses

0 Military Discharge Recordings

133 Vital Record Certified Copies

Project progress:

*Note: No progress on projects in the month of June as it is dog licensing month.

Respectfully submitted,
Lisa Dalton, MCTC
Watertown Town Clerk

A handwritten signature in black ink, appearing to be "LD" or "Lisa Dalton", written over the typed name.

Town Council
Agenda: JULY 21, 2025
Agenda: INFORMATION

THE TOWN OF WATERTOWN
PRESENTS

THE CITIZENS ACADEMY

NEW PROGRAM

The Citizens Academy provides residents with a unique, behind-the-scenes look at local government operations and services.

This free, eight-week program will be held on Tuesday evenings from 6:00 p.m. to 8:00 p.m. (with the exception of two sessions).

Each session will include interactive presentations, department tours, and opportunities to speak directly with Town officials and staff.

**APPLICATIONS OPEN
MONDAY, AUGUST 4**

www.watertownct.org



**AN INSIDE LOOK AT HOW
YOUR LOCAL
GOVERNMENT WORKS**

8 WEEK PROGRAM

- *Limited to 20 participants*
- *Must be 18 years or older*
- *Must be a resident of Watertown*

**APPLICATIONS
CLOSE:**

**Monday, August 25
or when all 20 spots are filled**

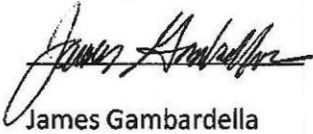
7/9/25

Town Council
Agenda: June 16, 2025
Agenda: 6 (a.)1-2

Dear Ms. Dalton,

Unfortunately, I will be resigning from the Board of Education effective July 15, 2025. It has been a pleasure to serve on the board. I wish all members of the Board of Education the best for the future.

Sincerely,



James Gambardella
34 Hamilton Ave.
Watertown CT, 06795

WATER TOWN, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2025 JUL -9 PM 2:13
Ms. Dalton
TOWN CLERK

Lisa Dalton

From: James Gambardella <jim.gambardella@gmail.com>
Sent: Monday, July 7, 2025 6:56 PM
To: Lisa Dalton
Subject: EDC

Dear Lisa,

I am writing to let you know that I am going to have to resign from the Economic Development Commission. We are moving to Vermont next week. Laurine and I had been talking about this for a while. We suddenly sold our house and bought another this month. I never expected it to happen so quickly. I enjoyed the working with everyone.

Thank you,

Jim Gambardella

Sent from my iPhone

WATERBURY, CT
TOWN CLERKS OFFICE
RECEIVED FOR RECORD
2025 JUL - 8 AM 8:54
Lisa Dalton
TOWN CLERK



TOWN OF WATERTOWN

WATER AND SEWER
747 French
Oakville, Connecticut
Main Office (86

Town Council
Agenda: JULY 21, 2025
Agenda: 10 (a)

To: Mark Raimo, Town Manager
Cc: Jim Sugden, Chairman, Water and Sewer Authority Board
Maria Guerrero, Director of Finance
Jerry Lukowski, Director of DPW & WSA
Michele Cyr, Controller, Water and Sewer Authority
From: David McMahon, Superintendent, Water and Sewer Authority *DM*
Date: 07-16-2025
Re: WSA Fund Appropriations Request

Please add the following appropriations request to the next Town Council's meeting agenda for their consideration to approve:

Item #1: Appropriate: Up to \$400,000.00

Please appropriate up to \$400,000.00 into line-item Sewage Disposal 015.50344.074.0000.9015.

Item #2: Appropriate: Up to \$100,000.00

Please appropriate up to \$100,000.00 into line-item Utility Water 017.50324.075.0000.9017.

The up to \$500,000.00 is required to cover the FY24-25 Budgetary Shortfall Cost of Water and Sewer Services provided by the City of Waterbury and the Watertown Fire District from 05-01-2025 through 06-30-2025.

These Transfers were Approved at the Special Meeting held on 07-16-2025 by the Watertown Water and Sewer Authority Board.

Thank you.



TOWN OF WATERTOWN
CONNECTICUT
06795

Town Council
Agenda: JULY 21, 2025
Agenda: 10 (b)

Public Works Department
Division of Engineering
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org

To: Watertown CT, Town Council
From: Gerald Lukowski, Director of Public Works
Date: June 27, 2025
RE: Request for Hot in Place Bid Waiver

I respectfully request the Town Council for a bid waiver to allow Highway Rehab Corp. to provide hot in-place pavement services for the Town of Watertown. This was approved by Public Works Subcommittee meeting on June 9, 2025.

Highway Rehab Corp. currently holds a three-year contract (2024–2026) with the City of Middletown, Connecticut, at a unit cost of **\$5.65 per square yard**. We propose leveraging this existing contract price to secure the same cost-effective services for our town.

The Public Works Department recommends beginning with **Linkfield Road** as the first location to be treated using the hot in-place recycling method. Following the evaluation of its performance, we intend to identify and prioritize other suitable candidate roads throughout the town.

This method offers **significant cost savings** and **superior long-term benefits** compared to conventional treatment techniques, both in durability and environmental impact.

Thank you for your consideration and assistance in this matter.



WATERTOWN POLICE
 195 FREEDOM BLVD
 WATERTOWN, CT 06105
 860-947-5000

Town Council
 Agenda: June 16, 2025
 Agenda: 10 (c-d)



Joshua N. Bernegger
 Chief of Police

Renee Dominguez
 Deputy Chief

MANAGEMENT MEMO

FY 2024-2025

TO: Maria Guerrero, Finance Director
 Megan, Guiliano, Assistant Finance Director

FROM: Chief Joshua Bernegger *JB HQ1*

CC: Lisa Cattaneo; Lisa Zambero

DATE: June 16, 2025

SUBJECT: Reimbursement for "Click-It-Or-Ticket" and Rural Roads Speed Grant

On June 14, 2025 we received reimbursements from the State of Connecticut in the amount of \$50,590.33. Please appropriate these funds into the following line items:

Click-It-Or-Ticket	-	\$6,010.88	010-50130-020-0000 Overtime Account
"R.R. Speed" Grant	-	\$34,588.45	010-50130-020-0000 Overtime Account
		\$9,991.00	260-50679-509-0000 Asset Forfeiture

We borrowed \$9,991.00 out of our Asset Forfeiture line item to purchase three Stalker Radar units, and this amount needs to go back to that line item.

Thank you.



WATERTOWN POLICE
 195 FRENCH
 WATERTOWN
 860-945-

Town Council
 Agenda: JULY 21, 2025
 Agenda: 10 (e)



Joshua N. Bernegger
 Chief of Police

Renee Dominguez
 Deputy Chief

MANAGEMENT MEMO

FY 2024-2025

TO: Maria Guerrero, Finance Director
 Megan Guiliano, Assistant Finance Director

FROM: Chief Joshua Bernegger *(JB HQ 1)*

CC: Lisa Cattaneo
 Lisa Zambero

DATE: June 17, 2025

SUBJECT: Reimbursement for Detective Conway's Homeland Security Overtime

The following reimbursement has been received by the finance department for expenditures from the police department's overtime account.

Homeland Security overtime incurred by Detective Conway:

June 17, 2025	\$2,706.18
---------------	------------

Please appropriate the aforementioned amount of \$2,706.18 to the police department overtime account 010-50130-020-0000.



WATERTOWN P
195 FRE
WATERT
860

Town Council
Agenda: JULY 21, 2025
Agenda: 10 (f)



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Maria Guerrero, Finance Director
FROM: Chief Joshua Bernegger *JB*
CC: Megan Guiliano, Lisa Zambero, Lisa Cattaneo
DATE: July 18, 2025
SUBJECT: Appropriation of Funds

I respectfully request the sum of \$59,112.92, received from the Jahana Hayes Communications Upgrade Grant, be appropriated into account number 262-50320-511-0000-9062. This amount is to cover the cost of Change Order #002, which includes additional radios for the Police Department, Public Works Department and Parks Department.



TOWN OF WA

FIRE DEPAR
935 MAIN S
WATERTOWN, CONNEC

Town Council
Agenda: JULY 21, 2025
Agenda: 10 (g)

(860) 945-5220
FAX-(860)-945-5223

DAVID BROMLEY
Chief

JAMES DEMAREST, JR
Deputy Chief

Management Memo

To: Maria Guerrero, Finance Director

Megan Guiliano, Assistant Finance Director

FY 2024-2025

From: Chief David Bromley

Cc: Lisa Cattaneo

Date: July 17, 2025

Subject: Reimbursement for Firefighter 1 Class Instructor pay

The following reimbursement has been received by the finance department for expenditure from the Fire Department Training-Meetings account.

Woodbury Fire Department Firefighter 1 student participation in Watertown Fire Dept. Class

June 30, 2025- \$ 2,750.00

Please appropriate the aforementioned amount of \$2,750.00 to the Fire Department Training - Meetings account 010-50329-017-0000-9010.

Respectfully,

David Bromley, Chief

Watertown Fire Department



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, Upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 21st day of July, 2025.

Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on July 21, 2025, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL:

At a regular meeting of the Town Council held on _____ day of _____ 2025, it was authorized to refund property taxes, interest, and fees amounting to \$ _____ to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fee	Refund
2023-03-0060962	APPIAH DERRICK	262 BELLA VISTA DR	WATERTOWN, CT 06795-1362	2017/WDC0G4KB3HF153637	Sec. 12-129 Refund of Excess payments	458.59	-	-	458.59
2022-03-0051676	BERUBE FLORENCE H	203 CAMPBELL AVE	WEST HAVEN, CT 06516-5913	2005/2T1BR32EX5C435355	Sec. 12-129 Refund of Excess Payments	11.98	0.57	-	12.55
2023-04-0081076	EAN HOLDINGS LLC	ONE FINANCIAL PLAZA STE 1905	HARTFORD, CT 06103	2019/LRBFXCSA3KD008701	Sec. 12-129 Refund of Excess Payments	215.76	-	-	215.76
2023-04-0081080	EAN HOLDINGS LLC	ONE FINANCIAL PLAZA STE 1905	HARTFORD, CT 06103	2024/1N4BL4DV4RN348144	Sec. 12-129 Refund of Excess Payments	131.72	-	-	131.72
2023-03-0057026	FERRUCCI DANIEL R	99 LOOP RD	WATERTOWN, CT 06795-1552	2008/1GNFK13078R270895	Sec. 12-129 Refund of Excess Payments	16.52	-	-	16.52
2021-03-0056826	FIGUEROA ORTIZ FRANCISCO	340 PINE ST	WATERBURY, CT 06704-2932	2004/JTJHA31UX40015062	Sec. 12-126 Tangible Personal Property /	176.58	34.43	5.00	216.01
2023-02-0040547	HILLMAN GROUP INC THE	10590 HAMILTON AVE	CINCINNATI, OH 45231	VARIOUS	Sec. 12-129 Refund of Excess Payments	65.94	-	-	65.94
2016-04-0082255	LEO DAVID M JR	194 AUSTIN RYER LN	BRANFORD, CT 06405-2673	2003/1D7HL42N83S155467	Sec. 12-126 Tangible Personal Property /	140.59	10.54	5.00	156.13
2022-04-0082576	POIRIER DAVID G	57 TRUMBULL ST	WATERTOWN, CT 06795-2807	1994/ZGUKDAKD1RM100002	Sec 12-129 Refund of Excess payments (20.00	-	-	20.00
2021-04-0083136	TESLA LEASE TRUST	901 PAGE AVE	FORT WORTH, TX 76101-7341	2022/7SAXCDE56NF342016	Sec 12-129 Refund of Excess payments (54.33	-	-	54.33
2023-03-0070023	TOTH RICHARD T	71 OSBORN RD APT3E	NAUGATUCK, CT 06770-4748	2020/KL7CJPSB5LB002673	Sec. 12-128 Refund of Tax Erroneously C	368.81	-	-	368.81
2023-04-0083609	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2024/WA1BBAFY6R2017287	Sec. 12-129 Refund of Excess Payments	327.67	-	-	327.67
2023-04-0083614	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2024/3VVCB7AX9RM010727	Sec. 12-129 Refund of Excess Payments	226.85	-	-	226.85
2023-04-0083616	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2024/3VVEX7B23RM007710	Sec. 12-129 Refund of Excess Payments	186.84	-	-	186.84
2023-03-0071155	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2022/3VWWX7B20NM038881	Sec. 12-129 Refund of Excess Payments	89.30	-	-	89.30
2022-03-0071622	WOOLF STEVEN B	16832 ANCHOR ROOT ST	WIMAUMA, FL 33598-2229	2017/JF2SIAGCXHH569769	Sec. 12-129 Refund of Excess Payments	30.00	-	-	30.00
						2,521.48	45.54	10.00	2,577.02

Susan King, Clerk of the Town Council